



The Town of Wilton is seeking a self-motivated, reliable individual for a full-time, seasonal maintenance position, running through October. The role primarily involves cemetery and grounds work, including mowing, trimming, general upkeep, and related tasks. Candidates must be able to perform physical labor, work independently, and hold a **valid driver's license**. This is a great opportunity to work outdoors and contribute to the community.

If you are interested or would like to find out more, please email mgreeley@wiltonmaine.org or call at (207) 645-4961. Application and job description can be obtained at the Wilton Town Office, 158 Weld Road, Wilton, ME 04294 or at www.wiltonmaine.org.

Position will remain open until filled.

The Town of Wilton is an Equal Opportunity Employer



Job Title	Seasonal Maintenance	Position Type	Full-time
Department	Public Works	Supervisor	Public Works Director

Job Summary

This is manual labor in the operation of light to moderately and motorized equipment for on road construction and repair, motorized and manual equipment for grounds maintenance and operations of the Public Works Department and Parks and Recreation Department.

Employee of this class is able to handle and operate all truck attachments and carry out assignments with relative ease. Employees participate in loading and unloading work. Duties include the performance of manual labor tasks in connection with the operation of trucks or other functions of the Public Works Department. Work instructions may be received in detail for each job to be performed or may follow an established routine. Work is subject to review while in progress and upon completion by the Public Works Foreman.

The Utility employee will be responsible for maintenance of the town's cemeteries, parks and grounds as directed by the Public Works Foreman.

Responsibilities

- May operate other light equipment as needed on an incidental or emergency basis.
- Operates a light or moderate truck transporting dirt, gravel, wood and construction materials; assists in loading or unloading trucks.
- Shall be responsible and shall perform varied work in the seasonal repair and maintenance of Town Parks, Cemeteries, and Grounds.
- Performs varied work at the Transfer Station/Recycling Center.
- Performs varied work in general related activities of the Public Works Department, including brush removal, equipment maintenance and general clean-up.
- Assists in general repair and preventive maintenance on vehicles and equipment and assists in general maintenance of the Public Works garage.
- Performs related work as may be required.
- Responsible to the Public Works Foreman



Job Requirements

- Thorough knowledge of the standard practices, methods, equipment and tools of the automotive, construction equipment trade, and grounds keeping trade.
- Knowledge of the traffic laws, ordinances and rules involved in the operation of automotive vehicles.
- Working knowledge of the occupational hazards and safety precautions of the trade.
- Ability to perform manual labor of extended periods of time under adverse climatic conditions.
- Physical strength and agility sufficient to perform the work of this class.
- Ability to carry out general instructions independently and follow more detailed instructions with some guidance.
- High school graduation and any equivalent combination of experience and training.
- Must possess valid Class C.

Employee Printed Name

Employee Signature

Date

Department Head Signature & Date: